

TO: Seniors  
FROM: Dr. Gale  
RE: Graduation  
DATE: April 10, 2014

Graduation is a formal ceremony that is part of the high school tradition. This is an opportunity for the community, the school board, the faculty, and your family and friends to share this milestone in your life.

### Appropriate Graduation Dress

#### Girls

Dresses should not stick out above neckline of gown  
Dark dress shoes, NO HEELS, flip flops may be worn  
Dresses should not be longer than knee length so as not to stick out below hem of gown  
No sneakers

#### Boys

Long dress pants  
Dress shirt and tie  
Dark dress shoes and socks  
No white sneakers or flip flops

**ONLY STUDENTS DRESSED APPROPRIATELY WILL BE ALLOWED TO MARCH**

#### Graduation Practice

June 2 8:00 a.m. – High school auditorium  
Cap & gown distribution for pressing  
June 3 8:00 a.m. – High school auditorium and Franklin and Marshall College,  
Alumni Sports-Fitness Center

#### Tentative Program

Procession – Orchestra  
National Anthem  
Student welcoming remarks  
Greetings – Dr. Gale  
Speaker – Valedictorian  
Choral Selection  
Speaker – Salutatorian  
Passing the Torch – Class of 2014 President, Alisa Colleen Herr  
Acceptance of the Torch – Class of 2015 President, Craig Jahnke  
Presentation of the Class – Dr. Gale  
Recommendation of the Class – Dr. Leichliter  
Presentation of Diplomas – Board of Education  
Student farewell remarks  
Alma Mater – Class of 2014 & Audience Recessional

Diplomas must be picked up immediately after the ceremony.

## **CAPS AND GOWNS**

The caps and gowns will be issued during commencement rehearsal on June 2. You may keep your cap, gown and tassel as a memento of the occasion.

## **DRESS**

Appropriate attire for commencement is a matter of good taste. Girls should wear dark shoes (NO HEELS). Dresses should not be longer than knee length. Boys must wear long dress trousers, dress shirt and tie, dark dress shoes and socks--**no white sneakers or flip flops**.

These guidelines are offered for two reasons. First, it will help make your final school activity a more impressive occasion that you and your family will remember with pride. Secondly, you will feel more comfortable personally if your appearance is in keeping with the others. Students without appropriate attire will not be allowed to participate in the graduation ceremony.

## **GUESTS**

Tickets will be required for admission to the program. Each senior will receive nine tickets for the ceremony. Please return any unused tickets to the main office on June 2 & 3. The tickets will be handed out with your caps and gowns on June 2 at the conclusion of practice.

## **GETTING ROBED AND LINING UP**

All seniors participating in graduation must report to the high school auditorium by 5:15 p.m. on June 3. We will depart by bus for Franklin and Marshall College at 6:00 p.m.

## **GENERAL INFORMATION**

Graduation prep days will be held for seniors on April 26, May 3 and May 31 from 8:00 a.m. to 11:00 a.m. in the high school auditorium. Friday, May 30, will be the last day for seniors. Commencement rehearsal will be held on Monday, June 2 and Tuesday, June 3. Seniors are to stay out of the building and off school property except when scheduled for some specific activity. The remainder of the school will be in classes and deserve to have distractions kept to a minimum. You are requested to exercise extreme caution in the use of automobiles on school property when you are scheduled to be here for activities.

The last day for Senior C.T.C. students to attend C.T.C. will be May 27.

## **REMINDER**

All obligations must be satisfied by 8:00 a.m. Tuesday, May 27, 2014, in order to participate in commencement exercises and receive your diploma on June 3, 2014.

Obligations that must be met are graduation project, financial, detention time and suspensions.

**It is required that all seniors attend commencement rehearsal. At this time, seating will be determined, directions will be given for receiving diplomas, and final arrangements for the program will be made known.**