

PENN MANOR HIGH SCHOOL

P.O. Box 1001 • Millersville, PA 17551-0301 Phone (717) 872-9520 • Fax (717) 872-0934 www.pennmanor.net An Equal Opportunity Employer

A Better Community...One Student at a Time

Baron H. Jones, Principal

**September 14, 2020** 

Dear Parents/Guardians,

The safety and security of our students and staff is of the utmost importance. For this reason, our school district conducts various drills to familiarize students and staff with procedures to follow in the event of an emergency. Severe weather, lockdown, evacuation and fire drills are conducted on a regular basis.

On September 14 (Group A) and September 17 (Group B), we conducted a lockdown drill. The purpose of this exercise was to prepare students and staff in the event that we needed to keep students safe within the building and assess a potential danger. For this drill, an announcement was made over the public address system to inform everyone in the building of the drill. The staff then ensured that common areas were cleared, and teachers secured their classrooms. During the drill, classroom instruction and daily activities continued until an announcement informed those within the school that the drill had concluded. The drill lasted approximately five minutes.

Many of the drills we conduct are held to develop decision-making skills to be used in the event of an actual emergency. Students are reminded to utilize three strategies if a serious event does occur:

- Escape You have the right to flee to a safe place.
- Enhance You have the right to create a safe place when you can't leave.
- Engage You have the right to engage an intruder to escape from the situation or defend yourself to establish a safe place.

We appreciate the support of the community, the professionalism of our staff and the conduct of our students in all of our school safety endeavors. Please feel free to contact me at (717) 872-9520 if you have any questions regarding our school safety drills.

Sincerely,

**Baron Jones** 

Principal