

# **Penn Manor HS**

## **Class of 2021**

3 ways to order

Online

Mail

Phone

Place order by Nov 16, 2020

No in-school order day due to COVID 19

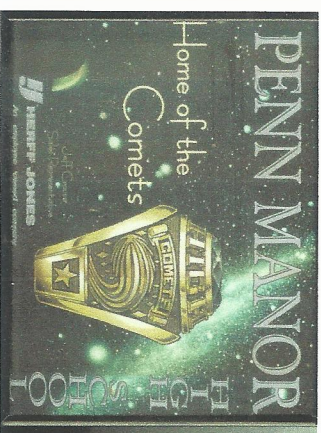
## Parents/Seniors

Your school wants all senior orders to be completed by

11/16/20

See Other Side

## Graduation Ring



## **COUPON for 1 FREE**

### **Senior 2021 Lanyard**

Cutout coupon & mail-in with order or email copy to our office

Senior name

Order #

FREE Lanyard w/ any order over \$25.00 (subtotal amount). Does not include Section #4 Cap Gown

Not valid after In-School due date

## **Cap Gown Tassel (Unit) + Victory Hood = Outfit**

### **Outfit is required to participate in graduation ceremony**

Cap Gown & Tassel	Unit	\$25.50
Victory Hood	VH	\$11.00
Cap Only	CO	\$11.00
Grad Tassel Only	GTO	\$11.00

#1 Bling Bling ICE Tassel	\$ 12.95	not used on cap
#2 Memory Tassel	\$ 8.00	not used on cap
#3 Mega Tassel	\$ 8.85	not used on cap

To order on order form....in Section 3 write in item (s) you want to order. Add total amount in green box in Add-Ons

## **Early Delivery items...**

Receive in October

1. 2021 Hoodies
2. 2021 Senior T-Shirts, Tie Dye 2021 shirt
3. Joggers, Women's Pocket Tights
4. Backpack, Lanyard
5. Water Bottles, Scrunchies, POM Beanies
6. Heart Necklace, Dog Tag, Bolo Bracelet, Leather Bracelet, Spinner Necklace
7. Bling Bling ICE Tassel, Memory & Mega Tassel
8. 2021 Keyrings,
9. Windbreaker Jacket, Sweatshirts, Joggers

ORDER TODAY & WEAR TOMORROW

Don't wait til Spring to show your 2021 Status; Show it Now

PARENTS...for all your graduation needs....your catalog is online [www.herffjones.com/catalog](http://www.herffjones.com/catalog)

# Answers To Your Questions

## 1. Can I Arrange a Payment Plan?

YES Call (717) 526 4373 before placing your order.

## 2. What If I Forgot or Missed the Order Due Date?

Order online or send by mail DO NOT take your order back to your school. Orders received after the order due date will be placed as an Individual Order. IO orders are delivered after the school's group order and do cost more.

## 3. Deposit?

Paid in full unless a Payment Plan is arranged before order is placed. Any order can be arranged with a Payment Plan  
Checks & money order payable to HERFF JONES CO Include student address & order # on check  
\$35.00 service fee for any returned check or declined credit cards

## 4. Who Should Complete Order Form?

Please send a completed order. Print clearly & proof read your order. Make a copy of order for yourself

## 5. How Do I Order Cap-n-Gown?

See instructions on other side. Every senior must place their own order. Ordering registers you to participate in graduation ceremony Suggestions: add 1 inch to height be accurate within 5 lbs of weight at time of order  
Your school will not know you are participating in graduation unless you order.

## 6. How Do I Order Online?

[www.highschool.herffjones.com](http://www.highschool.herffjones.com) NOTE: click on green tab at bottom of page to get to next page

[www.herffjones.com/catalog](http://www.herffjones.com/catalog)

## 7. When Will I Receive My Graduation Supplies?

At school in the Spring. Delivery is based on when your school provides our office with official graduation date, time & place. Check with your class advisor for delivery date. All cap n gown orders are delivered to your school. Early Delivery items will be shipped home. See #9 below

## 8. Graduation Ring?

Select your ring style & metal quality. Payment Options: In full, 4 Equal Payments or \$100.00 deposit. Finger sizer is available online or one will be sent after an order is placed. Your class advisor may have one also

## 9. What does "Early Delivery" mean?

Most clothing, Senior Jewelry, Tassels etc are "Early Delivery" items.  
ED means senior receives these items few days after placing their order. Order will ship to home address

## 10. Who Do I Contact With Other Questions?

[jacrouse@herffjones.com](mailto:jacrouse@herffjones.com)

Mr. Jeff Crouse (717) 526 4373

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